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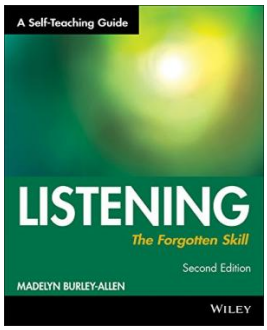
LISTENING THE FORGOTTEN SKILL A SELF-TEACHING GUIDE



Wiley. Paperback. Book Condition: New. Paperback. 208 pages. Dimensions: 9.1in. x 7.4in. x 0.5in.A proven program for turning effective listening into a powerful business tool Managers and other employees spend more than 40 percent of their time listening to other people but often do it so poorly that the result is misunderstood instructions, misdirected projects, and erroneous actions--millions of dollars worth of mistakes just because most people dont know how to listen. In this new edition of her classic guide...

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