

ECDL Syllabus 5.0 Module 3 Word Processing Using Word 2007: Module 3

By CiA Training Ltd.

CiA Training Ltd. Spiral bound. Book Condition: new. BRAND NEW, ECDL Syllabus 5.0 Module 3 Word Processing Using Word 2007: Module 3, CiA Training Ltd., Part of the Module 3 ECDL Syllabus 5, this manual helps you to create, format and finish word processed documents. You will learn how to use some of the more advanced features of word processing such as creating standard tables and importing pictures and images. The manual comes with its own data files which allows you to practice the different word processing features. It is approved by the ECDL Foundation.



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