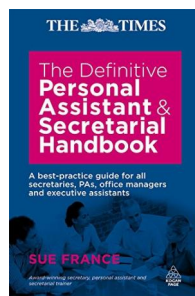


## The Definitive Personal Assistant and Secretarial Handbook: A Best Practice Guide for All Secretaries, PAs, Office Managers and Executive Assistants



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