



Samouchitel Windows 8.1 + Office 2013

By Kropp A., Zagudaev F., Prokdi R. G.

Nauka i tehnika. Condition: new. Dannaja kniga posvjascjena dvum samym osnovnym i glavnyym programmnyym kompleksam: novejshej operatsionnoj sisteme Windows 8.1 i ofisnomu paketu poslednego pokolenija Microsoft Office versij 2010 i 2013 (vkljuchaja Word, Excel, PowerPoint, Outlook, Publisher i dr.). Umeloe ikh ispolzovanie pozvoljaet osuschestvlyat osnovnuju massu vsekh dejstvij (i dazhe bolshe), kotorye mozžno delat na kompjutere: rabotat s fajlami i papkami, smotret video i fotografii, slushat muzyku, sozdat i oformljat tekstovye dokumenty, zapisyvat CD i DVD, polzovatsja elektronnyimi tablitsami i vypolnjat vychislenija, sozdat prezentatsii, vykhodit v Internet, ispolzovat elektronnye zapisnye knizhki, vesti bazy dannykh, podgotavlivat svoi publikatsii (buklety, knigi, katalogi), polzovatsja elektronnyim ezhednevnikom-planirovschikom i mnogoe drugoe. Otdelnye razdely knigi posvjasceny resheniju vsevozmozhnykh problem, naprimer, vosstanovleniju Windows 8.1 posle sboev. Kniga napisana prostym i dostupnym jazykom so mnozhestvom. Russian EAN 9785943879753.



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